CONWAY HALL Venue Hire

Rates & Packages 2027



Host your event in a beautiful, Grade II listed venue in the heart of Holborn.

25 RED LION SQUARE
LONDON WC1R 4RL



AUDIO & PROJECTION PACKAGE INCLUDED:

PERSONNEL One AV Technician (for up to 12 hours (including two hours of set-up / pack-down time)

EQUIPMENT Conference PA system, mixing desk (16 in / 8 out), 2x lectern mics, 4x table mics, 3x handheld mics, 3x headset mics, audio recording, venue lighting, projector and screen with 2 HDMI inputs, Macbook & Windows laptops, comfort monitor

Depending on the complexity of your event, additional set-up time and/or technicians may be required.

Hire includes access to the Green Room and Foyer Area

ADD-ONS:

Early access before 9am **£500/ hour**
Foldback Monitor **£75**
Uplighters x 6 **£250** x 12 **£400**
Grand Piano with tuning • **£400**
Digital Yamaha Piano • **£150**

Max. seated capacity: 400 pax



MAIN HALL

WEEKDAY

DAY 09:00–17:00: **£3,200**
EVENING 18:00–23:00: **£3,200***
FULL DAY 09:00–23:00: **£5,500***

WEEKEND

DAY 09.00–17.00: **£3,500**
EVENING 18.00–23.00: **£3,500***
FULL DAY 09.00–23.00: **£6,000***

****Evening hire includes two security guards***

ADD-ON MAIN HALL AV PACKAGES

AT CONWAY HALL, WE CAN PROVIDE A VARIETY OF AV SOLUTIONS TO SUIT YOUR REQUIREMENTS.

Your chosen AV package includes pre-event consultation and technical management. This covers phone calls, video meetings and email conversations. Site visits can be scheduled by arrangement but may incur additional costs.

If our standard packages are not right for your event, please don't hesitate to contact us. Our team would love to design a bespoke package for you.



LIVESTREAM PACKAGE: £1,000
AUDIO, VIDEO & RECORDING OR LIVESTREAMING

PERSONNEL INCLUDED:
One AV technician* and one livestream engineer

EQUIPMENT INCLUDED:
Conference PA System
Mixing desk (16 in / 8 out)
2 lectern mics • 4 table mics
3 handheld mics • 3 headset mics
Audio recording
Venue lighting
Projector and screen with 2 x HDMI inputs
4 PTZ cameras
Comfort monitor
Livestream/Video recording server
Macbook & Windows laptops

HYBRID PACKAGE: £1,500
HYBRID OR DIGITAL-ONLY EVENT

PERSONNEL INCLUDED:
One AV technician* and two hybrid engineers

EQUIPMENT INCLUDED:
Conference PA System
Mixing Desk (16 in / 8 out)
2 lectern mics • 4 table mics
3 handheld mics • 3 headset mics
Audio recording
Venue lighting
Projector and screen with 2 x HDMI inputs
4 x PTZ cameras
Comfort monitor
Hybrid event server
Macbook & Windows laptops

**** Includes a shift of up to 12 hours (including 2 hours of set-up / pack-down time). Depending on the complexity of your event, additional set-up time and/or technicians may be required. Please note that bespoke packages or additional requests may incur extra management, personnel or equipment costs.***



INCLUDED IN THE ROOM HIRE:

65” Smart TV screen, hybrid camera & hybrid microphone, Wi-Fi, tables & chairs

ADD-ON TALKS PACKAGE: £200

INCLUDES: PA system, audio mixer, 1x lectern mic, 2x handheld mics, mini-jack input for laptops, set-up and packdown

This package is self-serve, but if you’d like a technician to operate the event for you, this can be provided at an additional cost of £450

DAY DELEGATE RATE:

Breakfast, lunch, refreshments, catering room & talks package: **£75 per person** or **£65 per person** without breakfast*

Please speak to our team about weekend rates

ADD-ONS:

Uplighters x 6: **£250**
Uplighters x 12: **£400**
Digital Yamaha piano: **£150**
Upright piano: **£100**
Tea, coffee & biscuits: **£4 per person**

Max. seated capacity: 75 pax



BROCKWAY ROOM

WEEKDAY

DAY 09:00–17:00: **£1,000**
EVENING 18:00–23:00: **£900**
FULL DAY 09:00–23:00: **£1,800**

WEEKEND

DAY 09.00–17.00: **£1,100**
EVENING 18.00–23.00: **£1,000**
FULL DAY 09.00–23.00: **£2,000**



INCLUDED IN THE ROOM HIRE:

65” Smart TV screen, hybrid camera and hybrid microphone, Wi-Fi, tables & chairs

ADD-ON TALKS PACKAGE: £200

INCLUDES: Portable PA system, mixing desk, 2x SM58 microphones on stands, set-up and packdown

This is suitable for small meetings or conferences with talks and playback of video/audio. It is provided on a self-service basis. If you’d like a technician to operate the event for you, this can be provided at an additional cost of £450.

The Add-On Talks Package is not suitable for live music events or concerts. If you’ll be performing live music, please get in touch to have a bespoke package costed for you depending on your requirements.

ADD-ONS:

Uplighters x 6: **£250**
Uplighters x 12: **£400**
Yamaha digital piano: **£150**
Tea, coffee & biscuits: **£4 per person**

Max. capacity: 60 pax



THE LIBRARY

WEEKDAY

DAY 09:00–17:00: **£1,000**
EVENING 18:00–23:00: **£900**
FULL DAY 09:00–23:00: **£1,800**

WEEKEND

DAY 09.00–17.00: **£1,100**
EVENING 18.00–23.00: **£1,000**
FULL DAY 09.00–23.00: **£2,000**



INCLUDED IN THE ROOM HIRE:

65” Smart TV screen, hybrid camera & hybrid microphone, Wi-Fi, tables & chairs, flipcharts & pens, and self-service tea, coffee & biscuits

ADD-ON TALKS PACKAGE: £200

INCLUDES: PA System, rack-mounted mixer, 1x lectern mic, 2x handheld mics, mini-jack input for laptops, set-up and packdown

This is suitable for small meetings or conferences with talks and playback of video or audio. It is provided on a self-service basis, however if you’d like a technician to operate the event for you, this can be provided at an additional cost of £450.

ADD-ONS:

Uplighters x 6: **£250**
Uplighters x 12: **£400**
Digital Yamaha piano: **£150**

Max. capacity: 35 pax



RUSSELL ROOM

WEEKDAY

DAY 09:00–17:00: **£600**

EVENING 18:00–23:00: **£500**

FULL DAY 09:00–23:00: **£1,000**

WEEKEND

DAY 09.00–17.00: **£650**

EVENING 18.00–23.00: **£600**

FULL DAY 09.00–23.00: **£1,200**



INCLUDED IN THE ROOM HIRE:

65” Smart TV screen & Wi-Fi
Hybrid camera & microphone, tables & chairs
Flipchart, pens & paper
Whiteboard
Self-service tea, coffee and water
Plus access to the Kitchenette

NOTE:

Due to the nature of our historic building, this space is not currently accessible to wheelchair users or those with mobility issues that prevent them from using stairs.

Max. capacity: 12 pax



FLOWER ROOM

WEEKDAY

DAY 09:00–17:00: **£500**
EVENING 18:00–23:00: **£450**
FULL DAY 09:00–23:00: **£850**

WEEKEND

DAY 09.00–17.00: **£550**
EVENING 18.00–23.00: **£500**
FULL DAY 09.00–23.00: **£1,000**



INCLUDED IN THE ROOM HIRE:

65” Smart TV screen & Wi-Fi
Hybrid camera & microphone, tables & chairs
Flipchart, pens & paper
Whiteboard
Self-service tea, coffee and water
Plus access to the Kitchenette

NOTE:

Due to the nature of our historic building, this space is not currently accessible to wheelchair users or those with mobility issues that prevent them from using stairs.

Max. capacity: 10 pax



FOX ROOM

WEEKDAY

DAY 09:00–17:00: **£400**
EVENING 18:00–23:00: **£350**
FULL DAY 09:00–23:00: **£650**

WEEKEND

DAY 09.00–17.00: **£450**
EVENING 18.00–23.00: **£400**
FULL DAY 09.00–23.00: **£750**



INCLUDED IN THE HIRE:

65” Smart TV screen & Wi-Fi
Hybrid camera & microphone, tables & chairs
Flipchart, pens & paper
Whiteboard
Self-service tea, coffee and water
Plus access to the Kitchenette

NOTE:

Due to the nature of our historic building, this space is not currently accessible to wheelchair users or those with mobility issues that prevent them from using stairs.

Max. capacity 22 pax split across two spaces



CONWAY SUITE

WEEKDAY

DAY 09:00–17:00: **£850**
EVENING 18:00–23:00: **£750**
FULL DAY 09:00–23:00: **£1,500**

WEEKEND

DAY 09.00–17.00: **£900**
EVENING 18.00–23.00: **£800**
FULL DAY 09.00–23.00: **£1,650**

EXCLUSIVE USE OF CONWAY HALL FOR YOU AND YOUR GUESTS

Due to the nature of our historic building, the Library, Conway Suite, Stage & Green Room and are not currently accessible to wheelchair users or those with mobility issues that prevent them from using stairs.



USABLE AREAS INCLUDE:

Main Hall
Brockway Room
Russell Room
Library
Conway Suite (Fox Room + Flower Room)

ANCILLARY SPACES:

Green Room
Foyer Area



WHOLE VENUE

WEEKDAY

DAY 09:00–17:00: **£7,000**

EVENING 18:00–23:00: **£6,550***

FULL DAY 09:00–23:00: **£11,500***

WEEKEND

DAY 09.00–17.00: **£7,600**

EVENING 18.00–23.00: **£7,300***

FULL DAY 09.00–23.00: **£12,000***

**Evening hire includes two security guards*

INTERESTED IN BOOKING?

CATERING

We work with a wonderful group of preferred suppliers. All with great ethical credentials, which is obviously of upmost importance to us as an Ethical Society.

Woolley's: prioritises locally sourced and seasonal ingredients, both to reduce food miles and support regional suppliers.
Penni Black: puts sustainability at the heart of its catering, championing seasonal produce, local sourcing, recycling, upcycling and waste reduction.
Social Pantry: is a B Corp-certified caterer championing seasonal British produce, zero-food-waste practices and meaningful social impact through its work supporting prison leavers.
Eden: combine seasonal, predominantly plant-based menus with zero-landfill waste, local sourcing, lower-emission delivery and a strong commitment to ethical and community-focused practices.

THE CONWAY CAFE

Our in-house café thoughtfully sources products from responsible suppliers who share our commitment to quality, fair practices and respect for people and the planet. Every drink and snack we stock reflects our dedication to sustainability, ethical sourcing and our desire to create a welcoming environment for all our visitors.

The café is open during public daytime events and selected smaller evening events, offering a carefully curated selection of hot and cold beverages, light refreshments and bar snacks. Pre-ordered alcoholic and soft drinks can also be arranged for events and are served in recyclable cans as part of our commitment to reducing waste and supporting more sustainable event operations.

For larger public and private events, full bar services are delivered by our trusted partner, **Too Many Bars**, providing a professional, fully-managed drinks experience tailored to each occasion.

SECURITY

Evening hires of the Main Hall include the provision of two security guards for up to 200 attendees. For every additional 100 attendees, an extra security guard will be required at a cost of £250 per guard for a 5-hour shift.

IN-HOUSE REFRESHMENTS

Enhance your event with our in-house self-service refreshments and breakfast package, available for up to 80 guests. For larger gatherings, we're happy to arrange catering through our trusted preferred suppliers.

Tea, Coffee & Biscuits £4 per person
Breakfast Package pastries, seasonal fruits, tea & coffee £8.50 per person

ACCESSIBILITY

Conway Hall is a Grade II listed historic building, dating from 1929. Because of this there are some spaces and areas that are not currently accessible to wheelchair users and those with mobility issues. Some spaces are located on the first floor and only accessible by a flight of stairs.

GET IN TOUCH

Our enquiry and booking form can be found at:

www.conwayhall.org.uk/venue-hire